

Community of Christ

Children and Youth Worker Confidential Application

*This application is to be completed by all people wishing to serve in **any** position with the Community of Christ that involves direct contact with children or youth. The intent of this application is to help the church provide a safe and secure environment for young people who participate in ministry and to assist applicants and church leaders in identifying and utilizing gifts and skills of the applicant.*

Date of Application: _____ Date of Birth: _____

*(*Please ensure submission is no longer than 6 months from completion date)*

Full Name: (Last) _____ (First) _____ (Middle) _____ (Other) _____

Present Address: _____

City/State: _____ Zip: _____

Telephone Contact (Include Area Code): _____

Have you ever been convicted of a crime other than a minor traffic violation? Yes No

If yes, please indicate the date and nature of the offense. _____

Have you ever been or are you currently under investigation by the Department of Social Services (or any equivalent department/agency) for child abuse and/or neglect or any criminal activity involving a minor?

Yes No

If yes, please indicate the date and nature of the record: _____

I understand that the church will contact the appropriate agencies if I have answered "yes" to either of the two previous questions, and I give my permission for them to do so.

Name of congregation/church where you regularly attend: _____

Is this a Community of Christ congregation? Yes No Current Pastor: _____

Pastor's Phone: _____ Pastor's Email: _____

List the name, city, and state of other congregations you have attended regularly during the past five years.

List previous experience working with children/youth.

List any gifts, training, education, or other factors that have prepared you for children and youth ministry.

Personal References
(3 References are required)

Reference #1 *(Please print)*

Name: _____ Phone: _____

Address: _____ City/State/Zip: _____

Email: _____

Reference #2 *(Please print)*

Name: _____ Phone: _____

Address: _____ City/State/Zip: _____

Email: _____

Reference #3 *(Please print)*

Name: _____ Phone: _____

Address: _____ City/State/Zip: _____

Email: _____

***References cannot be related by birth OR marriage.*

***If you have not been affiliated with Community of Christ for more than 6 months, please ensure at least one reference is: a) pastor of the church you do attend, b) Community of Christ member who has known you for longer than 12 months, or c) a community leader where you live (examples: school principal/dean, doctor, employer, etc.).*

Applicant's Statement

I authorize any references or organizations listed in this application to give you any information they may have regarding my character and fitness for children and youth work. I release all such references from liability for any damage that may result from furnishing such evaluations to you, and I waive any right to inspect references provided on my behalf.

Should my application be accepted, I agree to be bound by the rules and regulations and policies of the Community of Christ, and to act in accordance with those, in the performance of my services on behalf of the church.

I hereby attest and certify that I have never been convicted of nor pled guilty to: child abuse, endangering children, gross sexual imposition, sexual imposition, voyeurism, public indecency, any offense of violence, or any existing or former offense of any municipal corporation, any state, United States, or any other nation that is substantially equivalent to any of the above offenses. *(If you have been convicted of or pled guilty to any of the above offenses and wish to explain the circumstances thereof, please do so on a separate sheet.)* I further certify that I have never been discharged from employment or a volunteer position because of any activity covered by the foregoing.

I hereby authorize any present or former employer, person, firm, corporation, physician, or government agency to answer any and all questions and to release or provide any information within their knowledge or records, and I agree to hold any and all of them harmless and free of any liability for releasing any truthful information that is within their knowledge and records. I further authorize the Community of Christ to conduct a check of my police criminal records and agree that I will fully cooperate in providing all information and signing all documents necessary to conduct such a check.

I hereby attest and certify that the above information provided by me is true and correct to the best of my knowledge. I understand that misrepresentations or omissions may disqualify my application or result in my immediate dismissal if I am already serving in a children- and youth-related position.

Applicant's *Signature* _____ Date: _____

Parent/Guardian *Signature** _____ Date: _____

**if applicant is under 18 years of age*

Please submit this form to your Community of Christ pastor or appropriate jurisdictional officer for processing.

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Record of Contact with References

Confidential Information: *All sections must be completed!*

Applicant's Name

Reference #1

Person contacted: _____

Friend/member/other: _____ Date: _____ Length of time applicant known _____
(Must be more than 6 months)

Method of contact: Telephone Letter Other: _____

Name of person making contact: _____

Reference's comments about applicant were favorable guarded unfavorable

Summary of reference's comments: _____

Reference #2

Person contacted: _____

Friend/member/other: _____ Date: _____ Length of time applicant known _____
(Must be more than 6 months)

Method of contact: Telephone Letter Other: _____

Name of person making contact: _____

Reference's comments about applicant were favorable guarded unfavorable

Summary of reference's comments: _____

Reference #3

Person contacted: _____

Friend/member/other: _____ Date: _____ Length of time applicant known _____
(Must be more than 6 months)

Method of contact: Telephone Letter Other: _____

Name of person making contact: _____

Reference's comments about applicant were favorable guarded unfavorable

Summary of reference's comments: _____

Signature of person filing this report: _____ Date: _____

Printed name: _____ Title: _____

Community of Christ

Statement of Personal Interviewer *Confidential Information*

All children and youth worker applicants must be interviewed by the appropriate church officer or the person designated to do so by that officer.

Before the applicant's interview, the interviewer needs to review the application and the applicant's record of contact with references (Refer to page 2).

The following questions are examples of questions that should be included in the interview.

- What do you feel are your strong points as a children and youth worker?
- What do you feel are your weak points?
- What experience have you had working with young people?
- Summarize your experience with the church.
- How do you feel about receiving training that will help you become a more effective worker?
- Why do you want to be a children and youth worker?
- Describe your involvement in church children or youth programs as you were growing up.
- As you were growing up, did you face any problems that you feel may impact your ministry?
- How do you and your family feel about giving the necessary time to children or youth work?
- How do you feel about being a role model for young people?

I have interviewed _____ and reviewed the references.
Applicant's Name

I recommend. To the best of my knowledge I find the applicant to be of good character and to possess the qualities needed to serve as a children and youth worker in the Community of Christ.

I cannot recommend this individual as a children and youth worker in the Community of Christ.

Comments: _____

Interviewer's *signature*: _____ Date: _____

Print interviewer's name: _____ Title: _____

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Statement of Church Officer Confidential Information

I have reviewed the application, record of contact, and statement of personal interviewer for:

Applicant's Name

I recommend. To the best of my knowledge I find the applicant to be of good character and to possess the qualities needed to serve as a children and youth worker in the Community of Christ.

I cannot recommend this individual as a children and youth worker in the Community of Christ.

Signature of Church Officer *(May or may not be same person as previous pages. Best practice dictates different officers if possible.)* Date: _____

Printed Name Phone Number: _____

Title: _____ Email: _____

Address of Church Officer: _____

City/State/Zip: _____

Nation: United States of America

Approved by Mission Center President or Mission Center Financial Officer
*(*Signature required, even if it is the same person as above)*

Signature Date: _____

Printed Name

Mission Center: Cedar Valley-Nauvoo USA Mission Center

*Fully completed and signed forms should be submitted to:
Gayla Burgess, CVNMC Admin Assistant
3361 Quail Trail Ct, Marion, IA 52302 / gaylacofc@gmail.com