

Camp Board of Directors Meeting Minutes

March 1, 2026

Present: Robert, Todd, Denise, Scott, Dan, John, Lori, Lindsay, Evelyn, Robin

5:02 p.m. – Meeting called to order.

Opening prayer offered by John.

1. Approval of Previous Minutes

- Motion to approve previous meeting minutes made by John.
- Seconded by Robert.
- Motion approved unanimously.

2. Update on CVG Sale

Denise provided an update:

- The listing agreement for the CVG property sale has been approved following review and edits by legal counsel and the Office of General Counsel.
- The agreement has been signed, though the listing is not yet active.
- Whitetail Properties plans to meet with Kent prior to the listing going live.

Additional Discussion

- The board discussed ongoing sewage system concerns at CVG and the implications for property disclosure requirements.
- Further review of related documentation and communications will continue as needed.

3. Update on Internship and Historical Programming Initiatives

Robin provided an update:

- The strategic mission plan was presented to the Operations Group.
- Recruitment efforts were conducted at Graceland University, with multiple students expressing interest in internship opportunities.
- A Graceland representative has been identified for CVG Senior High Camp support, with housing and meals to be provided during camp participation.
- Conversations continue with the Historic Sites Foundation regarding partnership opportunities.
- Plans are underway for a mission center-wide Zoom update meeting in mid-April to share CBOD updates and receive questions and feedback.

4. Streamlining Accounting Processes for Cedar Valley and Nauvoo Mission Center

QuickBooks Implementation

- The board continued discussion regarding implementation of QuickBooks as part of streamlining financial processes.
- QuickBooks licenses have been obtained, and January mission center financial data has been entered into the system.
- Initial setup for bill payment, deposits, and financial reporting is underway.

Next Steps

- Additional setup and configuration work will continue, including:
 - Integration with Campspot,
 - Automated transaction categorization,
 - Customer and reporting functions,
 - Financial reporting processes,
 - Data entry controls and permissions,
 - Monthly reporting and audit preparation procedures.

Additional Financial Process Discussion

- The board discussed procedures for managing:
 - Multiple revenue streams,
 - Electronic and cash payments,
 - Large group reservations,
 - Hotel/motel tax obligations,
 - Balance sheet adjustments and tax reporting processes.

5. Summer Camp Updates

- Camp staffing updates were reviewed.
- All camp directors are in place.
- Several camps are fully staffed, and reunion staffing efforts continue.
- Robin will distribute updated staffing information to the board.
- Motion to adjourn made by Dan and seconded by Todd.

Closing prayer offered by Todd.

Meeting adjourned at 5:50 p.m.